

8th Annual Wally Lake Fest - August 26-27, 2017



Victims' Intervention Program

PO Box 986 • Honesdale, PA 18431
570-253-4431 - Business
570-253-4401 - Hotline
570-253-1322 - Fax

Vendor Application Wally Lake Fest at Lake Wallenpaupack

Saturday, August 26th, 2017 from 10am - 5pm & Sunday, August 27th, 2017 from 10am - 4pm
Vendor Spaces Available at
Wallenpaupack Area High School Parking Lot - Hawley, PA

Business Name _____ Contact Person _____

Mailing Address _____

Phone _____ Fax _____

Email _____ Website _____

Please fully describe your works and products you will sell: _____

ITEM DESCRIPTION	PRICE RANGE

_____ OUTSIDE SPACE @ \$100.00 - 10 x 10 w/o electric Will you be bringing a Tent or Trailer

Total Fee Enclosed \$ _____

Check payable to: Victims' Intervention Program - PO Box 986 - Honesdale, PA 18431

All monies paid are a non-refundable donation to VIP. All booths must be set-up on Saturday, August 26, 2017 from 7:00 am – 10:00 am. Absolutely no setup will be allowed after 10:00 am on Saturday. Dismantling is Sunday, August 27, 2017 at 4:15 pm. Early dismantling fee will be applied according to the Rules on the back of the application.

Application checklist (all of the following must be enclosed):

- Fully completed application Fee

Coordinated by **Victims' Intervention Program**

Kim Latsch, Volunteer Board of Directors phone: (570) 216-0394 – email: kimmer@ptd.net

Vendor Rules

- No merchandise will be allowed outside of designated booth space.
- Security will be provided Saturday night into Sunday.
- The Victims' Intervention Program (VIP) reserves the right to request the removal of any items deemed to be illegal or in poor taste. Vendors considered to be in violation may be asked to leave the premises early and a \$300 dismantling fee will be applied.
- **There will be no dismantling of the booth prior to Sunday, August 27, 2017 at 4:15 pm. An early dismantling fee of \$300 will be assessed to any vendor who dismantles early and does not fulfill the agreement of this contract.**
- Although we do our best to avoid duplication among vendors, VIP is not responsible for duplication of items among vendors.
- VIP is not responsible for any stolen, damaged or lost products, materials or supplies during your stay.
- No tents will be supplied by VIP.
- You are required to supply your own chairs, tables, display boards, tarps and tents. VIP will only be supplying you the contracted space size. Food vendors must provide trash can(s) at their site and dispose of collected waste at their own expense.
- No edged weapons or weaponry of any kind will be sold.
- No fireworks or alcohol will be brought onto the premises.
- No smoking on the premises.
- No distribution of political/campaigning material allowed.

POLICY: In the event of inclement weather management will make every reasonable effort to proceed with the event. If due to inclement weather the grounds are deemed unsafe for staff, vendors and/or festival patrons, we reserve the right to cancel the event at our sole discretion and NO REFUNDS will be given.

No refunds will be honored after July 1, 2017. To receive a refund prior to July 1, 2017 cancellation of contract must be received in writing and postmarked June 30, 2017.

RULES OF CONDUCT: All exhibitors are expected to conduct themselves in a professional manner. Any unruly conduct, refusal to follow rules or use of foul language will be considered grounds for expulsion from the festival.

I agree to abide completely by all festival requirements outlined in this application.

Print Name: _____

Signature: _____

Date: _____

Questions: **Kim Latsch** - VIP Volunteer Board Member
Victims' Intervention Program
(570) 216-0394 or email: **kimmer@ptd.net**



Please keep a copy of this completed application for your records.